

RECORDS RETIREMENT REQUEST			ASSIGNED BY CIA RECORDS CENTER	
<p>Submit in original and 3 copies. One copy will be returned to the originating office when material is accessioned by CIA Records Center.</p>			<p>JOB NO. 61-549 FOR REFERENCE SERVICE ON RECORDS TRANSFERRED TO STORAGE CALL EXT. [REDACTED] AND REFER TO ABOVE JOB NUMBER.</p>	
PART I (TO BE COMPLETED BY THE RECORDS CUSTODIAN)				
TO: Chief, Records Center.	FROM: O/DDI - (Office)	BRANCH	DIVISION USIB/S	SECTION
<p>APPLICATION IS MADE FOR RETIREMENT OF THE RECORDS DESCRIBED BELOW DESCRIPTION OF FILE SERIES (Include: Name of File, Contents, Function, Arrangement and Inclusive Dates.) IF NECESSARY TO LIST RECORDS, USE FORM NO. 140A, RECORDS SHELF LIST (Check appropriate box below.)</p> <p>USIB Secretariat files including: IAC-D Papers IAC Minutes 6 Folders - IAC Memoranda 14 Folders - IAC Memoranda 5 Folders - Notes on USIB Meetings IAC - USIB/S Top Secret Log Book '54-59</p>				
<input checked="" type="checkbox"/> SHELF LIST ATTACHED		<input type="checkbox"/> SHELF LIST INCLUDED IN TRANSFER		
CLASSIFICATION OF RECORDS Through TOP SECRET		FILE EQUIPMENT OCCUPIED BY RECORDS Legal <input type="checkbox"/> LETTER <input type="checkbox"/> OTHER (specify) _____ <input type="checkbox"/> LEGAL <input type="checkbox"/> NUMBER OF DRAWERS _____		
APPROXIMATE REFERENCE ACTIVITY PER MONTH				
BUILDING Admiral	ROOM 343	LOCATION OF RECORDS [REDACTED]	DATE 15 Feb 61	SIGNATURE OF RECORDS CUSTODIAN
PART II (TO BE COMPLETED BY THE AREA RECORDS OFFICER)				
TYPE OF MATERIAL <input checked="" type="checkbox"/> RECORD <input type="checkbox"/> NON-RECORD RESTRICTIONS ON USE OF RECORDS (If no restrictions write "None") None To be regarded as used only upon authorization of USIB Secretariat or Chairman, USIB.				
DISPOSITION AUTHORIZATION				
CITE SCHEDULE OR AUTHORITY Office of DD/I - USIB Secretariat, Schedule No. 13-60 (Sect. 1)				
BUILDING Admiral	ROOM 343 354	EXTENSION [REDACTED]	DATE 15 Feb 61	SIGNATURE OF AREA RECORDS OFFICER [REDACTED]